

Posted: 26/04/2023

Community Service Worker

The Community Service Worker will assist with the Drop-In and Community Meal program at Royal City Mission.

35 Hours per week hours Monday-Saturday.

Duration: 8 Weeks

Wage: \$16.50/hour

Canada Summer Jobs: As part of the Canada Summer Jobs program, applicants must be 15 to 30 years of age.

Responsibilities and Duties

- Staffing the Welcome Desk - greeting guests in a warm and friendly manner, signing guests in and out, and answering any questions Acting as the primary customer service representative for RCM, responding to phone, e-mail, and in-person inquiries in a professional and courteous manner
- Supporting the Meal Program team during lunch, dinner, and coffee/drink service
- Participating in weekly intern staff meetings
- Assist in floor supervision by walking around and chatting with community members
- Tending to Belonging Bins Program Connecting with community members and maintaining an environment in which everyone has a sense of belonging
- Checking in on washroom use to ensure the safety of all community members
- Help to maintain a safe, healthy environment for all guests
- Assist with food preparation and pantry organization when necessary, receive and document donations
- Assume an equal share of the staff housekeeping responsibilities
- May be required to undertake other related duties as requested by members of the team
- Promoting the Vision, Mission, and Values of RCM

Reporting

- Report to Managing Director

Please send your resume and references to staff@royalcitymission.ca



**ROYAL CITY
MISSION**

50 Quebec Street
Guelph, Ontario
N1H 2T4

staff@royalcitymission.ca
royalcitymission.ca

