

Posted April 2, 2025

Inreach - Outreach Manager

The Inreach and Outreach Manager provides leadership and coordination for Royal City Mission's Drop-In and Outreach Programs, ensuring they work seamlessly to support individuals experiencing homelessness and poverty.

Royal City Mission (RCM) offers low-barrier, dignity-centered programming to engage and strengthen our community. The Inreach and Outreach Manager plays a vital role in ensuring these programs operate effectively and in alignment with one another. This includes overseeing key initiatives such as the personal belongings storage program, recreational programming, and Clean Streets, an employment readiness program.

RCM's Drop-In program serves as a hub of support, connecting community members with essential services while collaborating with multiple partner agencies. The Inreach and Outreach Manager provides leadership in navigating these partnerships, fostering a coordinated and responsive approach to service delivery.

As a member of the Management Team, this role helps cultivate a safe, welcoming, and supportive environment for all who rely on RCM's services.

Employment Type: Permanent, Full-Time (40 hours/week)

Compensation: \$54,467 - \$55,287 annual salary (\$26.19/hr - \$26.58/hr equivalent)

Vacation: 3 weeks. (increases with length of service)

Additional Details: Position includes evening and weekend work.

Responsibilities and Duties

- **Outreach Responsibilities and Duties:**
 - Develop our Outreach Program to enhance our external presence within our community while offering low-barrier support to those experiencing housing scarcity.
 - Assist in navigating with community members the services provided by RCM and partner agencies and offer training to the RCM team to better navigate the wider services available in Guelph.
 - Oversee and give leadership to the Clean Streets team.
 - Develop and oversee peer support workers.
 - Develop new programs that align with RCM's vision and values, as time and funding permit.

- **Inreach Responsibilities and Duties:**
 - Oversee and give leadership to the Drop-In Program and Drop-In staff team.
 - Oversee planning of regular recreational activities that enhance engagement and build community.
 - Oversee Personal Belonging Storage program and maintain organization and adherence to RCM policies and procedures.
 - Develop new programs that align with Royal City Mission vision and values as time and funding permit that could help serve our community.



**ROYAL CITY
MISSION**

50 Quebec Street
Guelph, Ontario
N1H 2T4

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- **Management Team Responsibilities**

- Participation in weekly Management meetings and lean into RCM's culture of team collaboration.
- Foster a positive and welcoming environment, representing the values of relationship, justice, and beauty, in all interactions.
- Connect with and care for community members.

Reporting

- Reports to Director of Community Services

Experience and skills

- 2 years experience working with vulnerable community members - including Mental Health and Addictions.
- Diploma in Social Services preferred.
- Ability to work and stay calm during stressful situations.
- Current First Aid/CPR certification, Naloxone training and Vulnerable Sector Police Check - or willing to obtain within 3 months of employment.
- Previous leadership experience is an asset.

Please send your resume and references to staff@royalcitymission.ca



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